



**ITEM:**

Meeting Date:

## Houston Planning Commission

### VARIANCE REQUEST APPLICATION

An applicant seeking a variance and/or special exception to the Planning Standards of Chapter 42 of the City of Houston's Code of Ordinances must complete the following application and submit an electronic copy of the Microsoft Word document to [planning.variances@houstontx.gov](mailto:planning.variances@houstontx.gov) prior to 11:00am on the submittal dates adopted by the Houston Planning Commission. For complete submittal requirements, please visit the City of Houston Planning & Development Department website at [www.houstonplanning.com](http://www.houstonplanning.com).

| APPLICANT COMPANY | CONTACT PERSON | PHONE NUMBER | EMAIL ADDRESS |         |          |
|-------------------|----------------|--------------|---------------|---------|----------|
|                   |                |              |               |         |          |
|                   |                |              |               |         |          |
| PROPERTY ADDRESS  | FILE NUMBER    | ZIP CODE     | LAMBERT       | KEY MAP | DISTRICT |
|                   |                |              |               |         |          |
|                   |                |              |               |         |          |

HCAD ACCOUNT NUMBER(S):

PROPERTY LEGAL DESCRIPTION:

PROPERTY OWNER OF RECORD:

ACREAGE (SQUARE FEET):

WIDTH OF RIGHTS-OF-WAY:

EXISTING PAVING SECTION(S):

OFF-STREET PARKING REQUIREMENT:

OFF-STREET PARKING PROVIDED:

LANDSCAPING REQUIREMENTS:

LANDSCAPING PROVIDED:

EXISTING STRUCTURE(S) [TYPE; SQ. FT.]:

PROPOSED STRUCTURE(S) [TYPE; SQ. FT.]:

PURPOSE OF VARIANCE REQUEST:

CHAPTER 42 REFERENCE(S):

## DEVELOPMENT PLAT VARIANCE



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### APPLICANT'S STATEMENT OF FACTS

#### SUMMARY OF VARIANCE CONDITIONS (BE AS COMPLETE AS POSSIBLE):

*The applicant bears the burden of providing factual, material, and compelling evidence to support a variance request in the Statement of Facts ("SOF") below. The applicant must write a response to each of the statements as part of their application. Failure to do so will result in the application being deemed incomplete and not placed before the Planning Commission. The applicant may attach additional supporting documents to the application. P&D will not correct, revise, or edit the applicant's information. P&D will formulate its recommendation by evaluating the SOF's information, the additional information provided and any relevant information available to the Department.*

- (1a) The imposition of the terms, rules, conditions, policies and standards of this chapter would create an undue hardship by depriving the applicant of the reasonable use of the land; or
- (1b) Strict application of the requirements of this chapter would make a project infeasible due to the existence of unusual physical characteristics that affect the property in question, or would create an impractical development or one otherwise contrary to sound public policy;
- (2) The circumstances supporting the granting of the variance are not the result of a hardship created or imposed by the applicant;
- (3) The intent and general purposes of this chapter will be preserved and maintained;
- (4) The granting of the variance will not be injurious to the public health, safety or welfare;
- (5) Economic hardship is not the sole justification of the variance.

## DEVELOPMENT PLAT VARIANCE